



## St Thomas More Catholic School

*'Aspire not to have more, but to be more'*

Archbishop Oscar Romero

SBU/RSA/WorkExperience

17<sup>th</sup> July 2018

Dear Parent/Carer,

You may be aware that earlier this year the government published its Career's Strategy and we as a school have been reviewing our policies and procedures in the light of this.

Our website is currently being updated, and by September there will be a news section related to careers and work experience.

With regard to work experience, although we are choosing to retain work experience for both year 10 and year 12, we have made two significant changes for year 10.

1. The length of work experience for year 10 has been reduced to just one week.
2. The timing of work experience has been changed and from next year will be the Spring term and in 2019 it will be from Monday 25<sup>th</sup> – Friday 29<sup>th</sup> March 2019.

We anticipate that these changes will make it easier for our students to find meaningful placements as there are less schools in the area using these dates for work experience.

I will be contacting you in September with more information and resources, including web links, databases for finding placements. If you need to contact me before then, you are welcome to do so by email: [postbox@st-thomasmore.walsall.sch.uk](mailto:postbox@st-thomasmore.walsall.sch.uk).

However, with the reduced time to find placements we have decided to launch work experience with year 10 before we finish for the summer, and they have had an assembly today (Wednesday 18<sup>th</sup> July) and have all been given a copy of this letter, and so students can start to secure placements.

Often parents/carers and family friends are of great assistance in finding placements, and we would encourage this again this year. Once a placement has been found please return the attached form so that health and safety checks are carried out to ensure that the placement is appropriate. This is particularly important on more specialised placements. Please note it may be necessary to share information with placements about students' medical and SEN details. Photographs may be taken and used within the school.

Yours faithfully

Mr S Burns  
Deputy Headteacher

Headteacher: Mrs S M Bowen BA Theol, H.Dip. Ed

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